

To: Employees  
From: STATCO, Inc.  
Subject: EQUAL EMPLOYMENT  
          OPPORTUNITY POLICIES

As information concerning race and gender is not considered in hiring, our records do not enable us to determine this information about each of our employees.

The federal government requires that STATCO, Inc. provide certain demographic data so as to demonstrate compliance with the Equal Employment Opportunity Policies.

We ask that you complete the form at the bottom of this page by filling in your name, social security number, job title, and then check the appropriate box which describes your race under the appropriate Gender Column Heading.

Detach the form at the dotted line and return it to us in the envelope which has been provided.

Thank you for your cooperation.

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Employee Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Job Title \_\_\_\_\_

Date of Birth \_\_\_\_\_

Male			Female		
White ( ) (Not of Hispanic Origin)	Black ( ) (Not of Hispanic Origin)	Hispanic ( )	White ( ) (Not of Hispanic Origin)	Black ( ) (Not of Hispanic Origin)	Hispanic ( )
Asian or Pacific Islander ( )		American Indian or Alaskan Native ( )	Asian or Pacific Islander ( )		American Indian or Alaskan Native ( )